# **User Start-up**

This section describes how to set up internet browsers for Cayuse424.

## Web Browsers

Cayuse424 runs entirely in a web browser. A few simple settings are required to ensure optimal performance.

#### Supported Browsers

The supported browsers are:

Internet Explorer 7	Windows		
Internet Explorer 8	Windows		
Firefox 2	Windows, OS X		
Firefox 3.0 – 3.5	Windows, OS X		

Cayuse recommends the Mozilla Firefox 3.5 browser for Cayuse424.

**Note**: Firefox 3 is not compatible with certain university Single Sign-on (SSO) systems, such as Shibboleth. If your version of Cayuse424 runs under an SSO, Cayuse Customer Operations will advise you to use Firefox 2 until a newer version of Firefox 3 is available.

Upon navigating to Cayuse424 for the first time, your browser may present a security warning, prompting you to accept (or decline) a certificate. This is safe. Cayuse purchases and maintains electronic certificates which are approved for internet commerce and are compliant with internet security standards.

Accept the certificate permanently, and you will proceed to the Cayuse424 login screen.

### **Browser Configuration**

Here are the main configuration items for your browser:

JavaScript	On
Cookies	Enabled
Popups	Allowed

Cookies and Pop-ups can be configured on a site-by-site basis. Some detailed instructions for configuring these options follow.

# Firefox 2 – 3.5 Settings

#### To configure cookies:

- 1. Go to Tools: Options.
- 2. Click the **Privacy** tab.
- 3. Either check the box **Accept cookies from sites** or click on the **Exceptions** button and enter the Cayuse424 URL.

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Cookies
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To enable JavaScript and allow Pop-ups:

- 1. Click the Content tab
- 2. Un-check **Block pop-up windows.** Or, if you want to allow pop-ups for Cayuse424 only, while blocking pop-ups on other sites, click **Exceptions** and enter the Cayuse424 URL.
- 3. Also check the **Enable JavaScript** box.

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# Advanced JavaScript settings

Cayuse424 depends on an override of a default JavaScript setting in Firefox.

#### To set advance JavaScript settings:

- 1. Navigate to the On the Content tab (shown above):
- 2. Click **Advanced...** next to the Enable JavaScript check box
- 3. Check Raise or lower windows as shown below.



# **Internet Explorer 7-8 Settings**

To configure cookies and allow Pop-ups:

- 1. Go to Tools: Internet Options.
- 2. Click the **Privacy** tab.
- 3. Under Settings, click **Sites...** and add the Cayuse424 URL to the list of sites that can set cookies.
- 4. Under Pop-up Blocker, click **Settings** and add the Cayuse424 URL to the list of sites allowed to use pop-ups.

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# Logging in

The log-in screen contains a customized greeting and system messages set by your System Administrator. The screen may also display system maintenance alerts.

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Welcome to Cay Cayuse424/v4.0	use424
Username: Password: Sign in First time signing-in & need a pa Forgot username or passw	assword? <u>Click here</u> . ord? <u>Click here</u> .
15097/Cayuse424/v4.0.1	Copyright © 2005-2009 Cayuse, Inc.